

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT

P. O. BOX 164, OREGON HOUSE, CA 95962

Minutes of Regular Meeting

Tuesday July 22, 2025

Call to Order

Chair Holman called the meeting to order at 634 pm

Quorum

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows:

Director Bart Young, (arrived 6:34)

Director Charles Sharp,

Chair Greg Holman,

Clerk Peter Pillsbury, also serving as Director.

Vice Chair Justin DeVorss

Also present was Bookkeeper Lani Pessoa and Chief Mike Butler.

There were 3 members of the public present including 2 firefighters.

Also present were Margaret Binderup and Rissa Neel for the Auxiliary.

Public Participation

Henry Knap talked about Rices Crossing Road evacuation situation and read a statement to the board. Suggested other exit being worked on at back of fellowship property.

Firefighter Don Forguson (as civilian) asked Director Sharp about letter requesting resignation.

Approval of Minutes

A motion was made by Director DeVorss and seconded by Director Young to approve the minutes for the June 24, 2025, regular meeting. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Correspondence: *The Board may direct any item of informational correspondence to a committee head for appropriate action.*

(39-2025) email, CALFIRE: 25-26 Wildfire Prevention Grants

(40-2025) email, CALFIRE: FEPP Cooperative Agreement (w/3 attachments)

(41-2025) email, YC Planning: AUS-25-0007 Kaesekamp (Administrative Use Permit Application) (w/3 attachments)

(42-2025) email, YESCA: Inquiry about new school requirement for high risk zones

(43-2025) email, Margaret Fowler: Invitation for Emergency Preparedness Planning Meeting

(44-2025) email, Art Craigmill: Letter to DOHFPD Board

(45-2025) Still Brothers: Emission Testing Issue

(46-2025) Appeal Democrat: Proof of Publication

(47-2025) email, YESCA: Inquiry re. First aid/CPR training

Fire Chief Report

A) Incident Report

40 total incidents. Presented incident report. Nicely formatted.

New set of jaws (vehicle extrication tool) will be here around 4th of August

Finance Report

A) Concerning the Financial Report for the month

No report this month due to closing fiscal year

\$100k from Auxiliary has been deposited with County

Fixed asset capitalization policy distributed.

Umpqua bank is raising fees on all accounts that have group access. We will keep 2 authorized to access in order to avoid extra fees.

(Started recording.)

Talked about switching land line for cell. Will coord with Art to come up with options that work with Aux.

Transferred \$2500 to Crew fund.

B) Budget Adjustments

none

C) Approve Warrant(s):

Warrant #	Amount	To	Description
17122106	\$4671.00	Duncan's Heating and Air	Ice Machine
17122889	\$1829.43	Builtware Fabrication, Inc	Engine 6452 Modify firetruck box
17122890	\$2561.07	ESO Solutions	Software System Incidents, Training
17122891	\$836.02	Life Assist, Inc.	Medical Supplies
17122888	\$500.00	DOHFPD	Replenish Petty Cash
17123301	\$183.50	Appeal Democrat	Budget Adoption Ad
17123302	\$84.00	US Postal Service	PO Box Fee
17123303	\$3000.00	Yuba County Rural Joint Powers	Annual Dues
17123300	\$7576.00	Neil's Tire and Wheel	Tires and Mounting

A motion was made by Director Pillsbury and seconded by Vice Chair DeVorss to approve the Warrants as presented above. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Director Task Status Reports

Assessment fees (Holman)

No info from county yet

Grants (Sharp, Holman)

Applied for \$2200 grant with California Fire Foundation

Budget (DeVorss, Pillsbury)

Nothing to add

Information Technology (Pillsbury)

Will move forward with "dohfireca.gov" for website and email

Fire Safe Council (DeVorss)

Nothing to add No July meeting

JPA (Holman)

Nothing to add

Auxiliary Report: Report on current and ongoing information

Rissa Neel reports:

No report from last month.

Will be reorganizing filing system.

Not taking more winter clothes.

Need volunteers to organize outside storage. Could use one or two more volunteers

Sales are good with half off everything.

More donations than shopping.

Fireman gifts taken are care of.

Accounting and tax work has been challenging. Got outside help.

Submitted Recology bill.

- Update on sink hole (continued from last month)

Contract made with Eschman. Will let us know when they can do it.

-Rodent are still a problem.

- Surplus Gear Sales (continued from last month)

Continued next month

Old Business

A) Discuss Budget Updates

Nothing to add

B) Discuss SOP Updates

Continue next meeting

New Business

A) Adopt resolution for Benefit Assessment Unit (GANN Limit)

The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Resolution adopted. Associated County contract signed.

B) Schedule 13 Budget Report to County

Will be done

C) Measure K Annual Expenditure Report

The report distributed in meeting packet is incorrect. Bookkeeper Pessoa distributed corrected copy.

Board & Staff Discussion, Questions, Comments

Director Sharp. Talked about public relations responsibility and public image. Discussed Firefighter Craigmill's letter (in correspondence).

Chair Holman. Discussed purpose and effect of being on this Board of Directors and suggested Director Sharp might consider focusing on contributing his time and energy to other organization(s).

Adjournment

Chair Holman adjourned the meeting at 805pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

Peter Pillsbury, Clerk of the Board